



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY

HEADQUARTERS III CORPS AND FORT HOOD
FORT HOOD, TEXAS 76544-5028

AFZF-PW-ENV (200-1a)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Recycling Policy

1. **PURPOSE:** To establish Fort Hood's recycling policy.
 2. **APPLICABILITY:** Full participation in the Fort Hood Recycling Program is a requirement, not an option. This policy applies directly to all units and individuals training and residing on Fort Hood.
 3. **BACKGROUND:** The mission of the Recycle Program is to reduce the amount of materials sent to the landfill, generate funds through the sale of recycled materials, and support environmental stewardship on and off Fort Hood. Effective 1 October 1998, DoD established a new Pollution Prevention Measure of Merits (MOM): "By the end of FY 2005, ensure the diversion rate for non-hazardous solid waste is greater than 40 percent." Currently, Command Policy No. 6, Protecting the Environment, addresses recycling; however, due to the mission and new MOM, the current policy letter does not address recycling to the fullest extent that will ensure Fort Hood continues its recycling mission and surpasses the DoD MOM for FY 2005.
3. **POLICY:**
- a. Cantonment area:
 - (1) Commanders and Garrison Directors shall appoint recycling coordinators down to the company level (or branch for civilian activities), direct source separation of recyclable materials in each building under their control, and ensure training, awareness and cooperation of their personnel with regard to source separation and the recycling program IAW FH Reg 420-6, Recycle.
 - (2) Through regular inspections of waste receptacles and dumpsters, commanders shall ensure that recyclables are placed in the proper recycle containers. Commanders shall ensure that refuse is not placed in the recycle containers.
 - (3) The following materials are accepted as recyclable material: newspaper, office paper, white paper, colored paper, computer paper, junk mail, cardboard, telephone books, glass,

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steel/tin cans, aluminum cans, plastic bags, soda bottles, detergent bottles, shampoo bottles, milk, water and juice jugs, pallets, and toner cartridges.

(4) Recyclable material may be delivered in two ways to the Recycling Processing Center. Place material in designated recycling containers positioned throughout Fort Hood (green containers), or deliver material directly to the Recycling Processing Center and receive credit through the Recycle Buy Back Program.

b. Villages:

(1) Improper recycle procedures are potential health hazards.

(2) The following materials are accepted as recycle material: paper, newspaper, office paper, white paper, colored paper, school paper, junk mail, cardboard, telephone books, coloring books, glass, steel/tin cans, aluminum cans, plastic bags, soda bottles, detergent bottles, shampoo bottles, milk, water and juice jugs (plastic containers with symbol #1 and #2 on the bottom). All lids shall be removed from all plastic containers. Rinse out all plastic, steel, and glass containers.

(3) Community Life NCOs in cooperation with the recycle management and waste collection contractor shall ensure that family housing residents fully understand what items are to be recycled and what items are refuse.

(4) The Solid Waste Management Contractor shall notify the Community Life NCOs when recyclables are found in a resident's refuse container or refuse is found in a resident's recycle container. Community Life NCOs shall provide informative literature and speak directly to the residents face to face after each reported violation. A citation will be issued if any violations are noted after they have received the required guidance and or training. IAW FH Reg 210-48, para. 3a, Installation Housing Community Standards

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5. EXPIRATION: This Command Policy Memorandum expires 1 Feb 2000 unless superseded or rescinded earlier.

LEON J. LAPORTE
Lieutenant General, USA
Commanding

DISTRIBUTION:
IAW FH From 1853; A
1 Each III Corps MSC
1 Each CAPSTONE MSC

From: LTG--3C CG
Sent:
To: BN/BDE CDR
Subject: FW: RECYCLE

We need to ensure that every company/unit, garrison directorate, and tenant unit in III Corps and Fort Hood is enrolled in and actively participating in the recycle program.

As you walk through your offices, you should see desks with recycle boxes under them. Almost everything we currently throw away can be recycled; it just takes a few minutes a day of everyone's time to save millions of dollars.

Recycling is a good way to give soldiers a "pay raise". We have used the dollars made from recycling and put them toward installation programs to help our soldiers and families. This cannot happen if we do not recycle!

Recycling should become a part of your normal daily routine. Our goal should be to double recycling efforts for FY 99. By doing so Fort Hood will ensure that funds will be available for installation programs.

LEON J. LAPORTE
Lieutenant General, USA
Commanding General